

## Data Retention Policy (October 2020)

### PURPOSE

Digidentity processes personal data of customers in order to execute the contract that is agreed between the customer and Digidentity. Due to Laws and Regulations, Digidentity must store personal data and retain evidence for compliance purposes. This Data Retention Policy describes how long Digidentity stores your data.

### DATA RETENTION PERIODS

Data	Handling	Retention period
Personal data (identity validation and verification evidence)	Active during contract	After account deletion archived for seven (7) years
Photographic evidence (identity documents, selfies, letters)	Deleted after 120 days	No retention
Credit file data	Deleted after 30 days	No retention
BSN	Deleted after completion of registration	No retention
PKI Key Life Cycle data	Active during contract	After account deletion archived for seven (7) years
Organisation data	Active during contract	After account deletion archived for seven (7) years

### ARCHIVING

Digidentity only stores personal data if required to meet obligations for auditing and forensic evidence purposes. Your rights to request deletion are described in the Terms & Conditions and Privacy Statement.

During archival the data is securely stored (encrypted/masked/locked away). Data will only be accessible to personnel in functions related to security e.g. Security Officers or the Data Protection Officer (DPO). After the retention period of seven (7) years is reached, the archive is deleted/destroyed. The destruction of data ensures that no data can be recovered.